

BINGLEY HARRIERS & A.C.

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting will be held on **Wednesday 22nd September 2010** at 7.30pm in the **Language Suite**, (Wagon Lane, Entrance), **Beckfoot School**, Bingley.

An Annual Report will be published prior to the Annual General Meeting. This will be sent out to all members around the beginning of September and will include:

- a) AGM Agenda, b) President's Report, c) Team Managers' Report, d) Treasurer's Report, e) Secretary's Report, f) Club Role of Honour.

Club Rules - If you have any proposed amendments to the rules, these should be submitted to the Secretary by 25th August 2010.

The nomination slip for Club officials is shown below. Any member wishing to stand as an official or supporting post for 2009/10 should complete and return to the Club Secretary no later than 25th August 2010 (See below for details of Club Officials, Representatives and supporting roles).

Any current official not wishing to stand for 2010/11 must advise the Secretary as soon as possible (and must do some homework and suggest a suitable replacement).

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Nomination Slip for election of Club Officials/ Supporting roles:

Iam willing to stand for the position of

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Proposed by

Seconded by

To be completed and returned (or e-mailed) to the Club Secretary, Mr Alan Oates, 84 Langley Lane, Baildon, Shipley, BD17 6TB, no later than 25th August 2010.

e-mail - secretary@bingleyharriers.org.uk

OFFICIALS/ COMMITTEE REPRESENTATIVES	SUPPORTING POSTS (Non committee positions)
President, Vice Presidents, Secretary, Treasurer, Membership Secretary, Junior Coaching Director, Senior Coaching Director, Social Secretary, Auditor	Miscellaneous appointments - Minutes Secretary, Press Officer, Development Officer, Volunteer Co-ordinator, Schools Liaison Officer etc.
Men's Cross country/ Road Representative	Championship Team Manager Road Running Team Manager Cross Country Team Manager
Men's Track and Field Representative	Team Manager
Men's Veterans Representative	Team Manager
Men's Fell Representative	Team Manager
Ladies Cross Country/ Road Representative	Championship Team Manager Road Running Team Manager Cross Country Team Manager
Ladies Veterans Representative	Team Manager
Ladies Track & Field Representative	Team Manager
Ladies Fell Representative	Team Manager
Junior Boys Representative	Cross Country/ Road Team Manager National Young Athletes Team Manager National Junior League Team Manager Junior Fell Manager
Junior Girls Representative	Cross Country/ Road Team Manager National Young Athletes Team Manager National Junior League Team Manager Junior Fell Manager
	Track & Field Officials Representative
COMMITTEE MEMBERS	7 places
<p>The 'job description' for position of Representative would, with the help of the committee, include the appointment of Team Managers. The Representative would have to ensure reports, results and honours at County, Territorial and International are reported to the committee and recorded. The Representative will be the voice of their section of any problems or other items that need to be discussed at committee. The Representative must have regular contact with their sections Managers and Volunteers. N.B. the representatives and the team manager can be the same person</p>	